

Applications Software Specialist
(Offered through the Office & Computer Technology Program)

Certificate Program

First Semester		Second Semester	
Subject	Semester Hours	Subject	Semester Hours
POFT 2303	3	ITSC 2321	3
POFT 1301	3	POFT 2312	3
POFI 2301	3	ITSW 1307	3
ITSW 1304	3	POFT 1313 (Capstone)	3
ARTC 1325	3	POFI 1301	3
	15		15

Students entering this program need to have basic computer and keyboarding skills. Contact advisor for more details.

Capstone Requirement: All students must complete the required capstone course Professional Development (POFT 1313) during the last semester (unless the last semester is summer) to satisfy the requirements for a Capstone experience with a "C" or better. The capstone course may not be substituted.